

MIĘDZYNARODOWE TARGI POZNAŃSKIE Sp. z o. o.

Głogowska Street 14, 60-734 Poznań

phone. +48/61 869 20 00;

e-mail: ekolas@mtp.pl; www.ekolas.mtp.pl

Konto: Powszechna Kasa Oszczędności Bank Polski S.A. w Warszawie o/Poznań

Nr konta: 38 102040270000110204242962

NIP: 777-00-00-488

Sąd Rejonowy Poznań – Nowe Miasto i Wilda w Poznaniu

VIII Wydział Gospodarczy Krajowego Rejestru Sądowego

KRS: 0000202703

Kapitał zakładowy: 377 346 000,00 PLN



**7-9 September 2023,
Mostki near/ Świebodzina**

REGULATIONS FOR FAIR PARTICIPANTS**EKO-LAS 2023**

organized by Międzynarodowe Targi Poznańskie Sp. z o. o.

1. GENERAL PROVISIONS

1.1. The provisions of these Regulations apply to participants of the EKO-LAS fair organized by Międzynarodowe Targi Poznańskie Sp. z o. o. with its registered office in Poznań, hereinafter referred to as MTP.

1.2. Exhibitors participating in the fair are also obliged to comply with:

- "Detailed provisions",

- "Thematic scope".

"Detailed provisions" and "Thematic scope" determined separately together with these Regulations constitute an integral part of the participation agreement.

1.3. Entities presenting an offer in accordance with the "Thematic Scope" may participate in the fair. If an offer does not find an equivalent in the "Thematic Scope", but is close or related to it, its display at the fair requires MTP's consent.

2. PARTICIPATION APPLICATION AND CONCLUSION OF THE AGREEMENT

2.1. Applications for participation should be made by:

a) placing an online order via the Exhibitor's Zone: www.strefawystawcy.pl,

b) payment of the deposit for renting the exhibition space, referred to in the "Detailed Provisions".

The application for participation is deemed to have been made on the day on which the above conditions are met.

2.2. Applications for participation should be made by the date specified as the application deadline. Participation applications submitted after this date will be considered by MTP, subject to the availability of exhibition space.

2.3. Application for participation is tantamount to submitting an offer to participate in the fair.

2.4. MTP informs about the acceptance of the offer to participate in the fair and the conclusion of the contract by sending the "Confirmation of application for participation", in which they specify the size and type of the allocated exhibition space and its location. The date of conclusion of the participation agreement shall be the date of issuing the "Confirmation of Participation Application" by MTP.

2.5. MTP reserves the right to refuse an offer to participate in the fair (e.g. due to non-compliance of the offer with the thematic scope, exhaustion of the location possibilities of the fair). In such a case, MTP will return the deposit paid for the lease of exhibition space to the payer's account.

2.6. Any changes to the space order and participation agreement must be made in writing under pain of nullity.

2.7. Participants are required to pay a registration fee for MTP's registration of the exhibitor and other services. The amount of the registration fee, the scope of services covered by this fee and the payment rules are set out in the "Detailed Provisions".

2.8. The handover of the exhibition space will take place provided that the due amounts resulting from the concluded participation agreement are settled.

If they are not settled before the start of the fair, MTP reserves the right not to hand over the exhibition space until the payment is made.

3. CANCELLATION

3.1. Cancellation of the participation offer or withdrawal from the participation agreement requires a written form under pain of nullity.

3.2. In the event of cancellation of the participation offer or withdrawal from the participation agreement, the registration fee is due and the paid one is not refundable.

3.3. Entities that canceled the offer of participation in the fair or withdrew from the participation agreement within 14 days from the date of its conclusion, i.e. from the date of issuance of the "Confirmation of Participation Application" by MTP, will be refunded the deposit for renting the space referred to in point 2.1.

3.4. Withdrawal from the contract of participation in the fair after 14 days from the date of its conclusion, i.e. from the date of issuing the "Confirmation of Participation Application" by MTP, results in the forfeiture of the deposit referred to in point 2.1.

3.5. Entities that have canceled their participation offer or withdrawn from the participation agreement are not entitled to benefits covered by the registration fee. The exhibitor cards and invitations to accompanying events received from MTP together with the "Confirmation of Participation Application" shall be returned to MTP.

4. CO-EXHIBITORS AND REPRESENTED COMPANIES

4.1. Exhibitors are obliged to register as co-exhibitors entities that use part of the exhibitor's stand and present their own products and/or services with the participation of their own staff.

4.2. MTP co-exhibitors charge a fee of 50% of the registration fee referred to in point 2.7 for the application.

4.3. The co-exhibitor has the rights and obligations of the exhibitor.

4.4. MTP agrees to the participation of co-exhibitors in the "Confirmation of Application for Participation". Without MTP's consent, the exhibitor is not entitled to sublease the stand or its part to other entities or to use it free of charge.

4.5 The Exhibitor may submit as represented companies entities whose products and/or services are presented at the exhibitor's stand, but without the participation of the staff of the represented company.

The registered represented companies are placed in the catalog in the list of represented companies, with an indication of the exhibitors who represent them. No additional fees are charged for the application of represented companies.

5. FAIR SERVICES

5.1. Exhibitors order services provided by MTP related to participation in fairs on-line through the Exhibitor's Zone.

5.2. Orders for trade fair services should be made within the time specified as the deadline for submitting orders.

5.3. The prices of fair services are set separately for a given fair. Detailed information is available on the application forms and order forms for individual trade fair services.

5.4. The contracting parties for stand construction and furnishing services at MTP sign a separate contract for stand construction and furnishing. In order for MTP to commence execution of the order, the ordering party shall make an advance payment specified in the contract for the construction and furnishing of the stand, as well as settling the due amounts due under the concluded participation contract by the applicant.

5.5. Technical connections to the stands: electrical connections are made only by MTP.

5.6. Documents entitling to enter and enter the MTP grounds are specified in the "Detailed Provisions".

6. PROTECTIVE LAWS AND SAFETY STANDARDS FOR EXHIBITS

6.1. Products presented at the fair (in particular machines and devices) should have certificates of conformity assessment with the required standards, especially regarding safety, specified in the relevant legal regulations.

If a product presented at the fair has not been subjected to the assessment of compliance with standards required by law, the exhibitor should place relevant information on the stand in a visible place.

6.2. It is recommended that before exhibiting new products (products, solutions, trademarks, etc.) at the fair, which are to be covered by legal protection, it is recommended to notify them in advance at the patent office, so as not to be accused of making them public or lacking novelty.

In accordance with the regulations adopted in international legal conventions, patent offices do not recognize applications for products (solutions) previously disclosed at fairs, with the exception of official or officially recognized international exhibitions within the meaning of the so-called of the Paris Conventions.

6.3. In the case of a public performance or reproduction of musical works and musical and verbal works, the fair participant is obliged to obtain the consent of the organizations established for the collective management of authors' rights and to pay remuneration (royalties) to them.

The fair participant should respect the applicable provisions of the European Union Community law and the provisions of the internal law of the Republic of Poland in the field of protection of copyright and related rights.

6.4. MTP shall not be liable for infringement of the rights of exhibitors and other participants of the fair resulting from the legal protection obtained by them of an invention, utility model, industrial design, geographical indication, topography of integrated circuits or a trademark, as well as copyright, rights arising from license agreements, assignment, know-how, etc.

7. ORDER REGULATIONS

7.1. The Exhibitor is obliged to comply with the construction and assembly, fire protection and health and safety regulations in force at the fairgrounds.

7.2. The exhibitor bears full responsibility for damages resulting from the operation of his equipment and persons employed by him during assembly, the duration of the fair and disassembly.

7.3. Exhibits may not be placed in communication routes adjacent to the stand, and equipment demonstrations may not hinder or prevent the safe movement of participants and the public, or disturb their peace.

7.4. It is not allowed to put prices on the exhibits.

- 7.5. MTP reserves the right to refuse permission to install exhibits it deems dangerous or burdensome.
- 7.6. The exhibitor is obliged to remove the packaging of his exhibits from the stand and the area before the event.
- 7.7. Repairing damage or changing the stand design may only be carried out during the hours when the fair is closed to visitors.
- 7.8. The personnel operating the Exhibitor's stand during the fair is obliged to wear identifiers - official entry cards received from MTP.
- 7.9. If a stand is occupied by two or more Exhibitors, it should be specified which of them is the sole representative of MTP.
- 7.10. The exhibitor is obliged to comply with the Regulations and order instructions issued by MTP and is responsible for any failures on his part, persons employed by him and co-exhibitors.
- 7.11. During the opening hours of the fair, the stand should be open to visitors. Temporary stand closure requires MTP's consent.
- 7.12. The Exhibitor is obliged to leave the area cleaned after the event
- 7.13 Exhibitors are strictly forbidden to light bonfires, use charcoal grills, torches, etc.

8.CATALOG OF EXHIBITORS, ADVERTISING, PHOTOGRAPHING AND FILMING

- 8.1. Trade fair exhibitors are required to enter, via the Exhibitor's Zone: reklamawystawcy.pl, an entry in the catalog, i.e. an address entry of their company, as well as co-exhibitors. The obligatory address entry includes the name and contact details of the company and is placed in the directory on the Internet.
- 8.2. The exhibitor has the right to place information or commercial advertisement in the catalog for a fee.
- 8.3. MTP shall not be liable for the consequences of editorial errors and omissions in the catalogue.
- 8.4. The exhibitor has the right to advertise his goods only inside his own stand, provided that it does not interfere with the work of other participants.
- 8.5. Advertising outside the stand is payable and requires MTP's consent. Lack of consent will result in the removal of advertisements at the expense and risk of the exhibitor.
- 8.6. MTP reserves the right to film and photograph stands and to use these materials for its own purposes without any obligations towards Exhibitors and third parties.
- 8.7. The exhibitor has the right to photograph and film his own stand, provided that these activities do not cause disturbances in the organization and course of the fair.
- 8.8. Photographing and filming fair facilities, stands and exhibits by third parties requires MTP's permission.

9.INSURANCE, FAIR PROTECTION

- 9.1. MTP shall not be liable for accidents to persons and damage to exhibits located on the fairgrounds before, after and during the fair, as well as for damages caused by staff, audience and third parties.
- 9.2. MTP shall not be liable for damage caused by theft, fire, water flooding, lightning strike, explosion, interruption of water, electricity and gas supply and other such causes, as well as force majeure.
- 9.3. The Exhibitor is obliged to immediately report any damage to MTP.
- 9.4. The Exhibitor is obliged to comply with the instructions issued by MTP regarding the fire protection of others for safety reasons.
- 9.5. Outside the fair opening hours, MTP provides supervision of the fair facilities.
- 9.6. Exhibitors are recommended to insure civil liability resulting from participation in the fair, as well as insure their exhibits.

10. CUSTOMS AND FORWARDING

- 10.1. Import / export of goods by fair participants from countries not belonging to the European Union means the introduction / export of goods to the customs territory of the European Community and gives rise to the obligations provided for in the customs law, unless international agreements provide otherwise.
- A fair participant from a country not belonging to the European Community should familiarize himself with the applicable provisions of Community law (Community Customs Code, Common Customs Tariff, regulations) and the provisions of the internal law of the Republic of Poland (the "Customs Law" Act and implementing regulations).
- 10.2. The transport and forwarding of exhibits and other goods is carried out at the expense and risk of the fair participant.

11. COMPLAINTS

- 11.1. All complaints of fair participants towards MTP should be made in writing.
- 11.2. Complaints of exhibitors regarding the construction of stands

MANAGEMENT

Międzynarodowe Targi Poznańskie Sp. z o. o.